

**Port of Skamania County
Minutes of the Board of Commissioners
April 10, 2012
Regular Meeting 3:00 pm**

Call to Order: Commissioner Waters called the meeting to order at 3:01 pm.

Attendance: Commissioners WD Truitt, Kevin Waters, and via telephone Tony Bolstad; Attorney Ken Woodrich, Executive Director John McSherry, Executive Assistant Julie Mayfield, Facilities Specialist Karl Wilkie, Facilities Specialist Doug Bill, Finance Manager Randy Payne; Guest Paul Pearce (Skamania County Commissioner; 3:12 pm to 4:08 pm).

Public Comment: Commissioner Pearce commented on the County's event permitting process as it applies to the proposed off-road vehicle racing event at the Wind River Business Park (WRBP) over Memorial Day weekend 2012. He explained the complexities of the site being considered and the time required to address all permitting and regulatory requirements. He proposed support for the event if a less complex site could be located and permit issued within the timeframe.

Meetings and Seminars:

Julie attended the Chamber Break at Vibe Cafe.

Karl attended an invasive species update workshop at the Hegewald Center.

Minutes Approval:

*---MOTION--- Commissioner Bolstad moved to approve the **March 27, 2012 Regular Meeting Minutes**. Commissioner Truitt seconded; the motion carried.*

Vouchers Approval:

*---MOTION--- Commissioner Truitt moved to approve the **Pre-issued General Fund Voucher numbered 14129 through 14129 in the amount of \$1,064.70, dated April 4, 2012**. Commissioner Bolstad seconded; the motion carried.*

*---MOTION--- Commissioner Truitt moved to approve the **General Fund Vouchers numbered 14130 through 14159 in the amount of \$32,256.31, dated April 10, 2012**. Commissioner Bolstad seconded; the motion carried.*

Administrative Approvals:

*---MOTION--- Commissioner Truitt moved to ratify the **Building #2130 WRBP Floor Covering Limited Public Works Project Contract with Flooring Solutions for \$21,510.92 including tax**. Commissioner Bolstad seconded; the motion carried.*

---MOTION--- Commissioner Truitt moved to approve the **Building #2130 WRBP HVAC TI Limited Public Works Project Contract with Dan's Top Notch for \$35,702.55 including tax**. Commissioner Bolstad seconded; the motion carried.

Staff Reports:

- **Facilities Report:** Presented by Karl Wilkie
More visitors are coming to the Waterfront with spring here; Karl has been working on spring clean up/pruning, etc. of vegetation in Stevenson and North Bonneville; there was a sea lion in the river on the Waterfront this week.
- **Attorney's Report:** Presented by Ken Woodrich
Ken reported on his rate increase as a result of the loss of his insurance coverage; he also reported on research into the effects of the Bonneville Dam construction, which has inhibited the ability of Rock Creek to flush soil into the Columbia River. There has been no response yet from the Forest Service as a result of the Joint Task Force team proposal letter regarding the water system at WRBP.

Director's Report/Unfinished Business:

1. *Tenants Update:* Only one tenant is behind in lease payments. John and a commissioner will meet with tenant before taking any further action. The Discovery Building lease option must be reaffirmed with tenant by May 1, 2012. The Beacon Rock Golf Course lease is still being negotiated. Sawnet has provided fiber internet access to Battelle, who is ramping up seasonal operations.
2. *Wind River Business Park (WRBP):* John presented the details of the HVAC scope of work for Building #2130; three bids were received. Tenant complete move-in availability is scheduled for the end of April; the steel plates to cover floor drainage are being fabricated.
3. *Wavebreak:* No update.
4. *126 SW Cascade Avenue ("LBH") Demo:* John has not met with Mary Ann at the City of Stevenson yet.

Community Connection: The Port's website now has a blog—see the “news” link on the front page—Julie will add info about the Port's free boat launch.

Executive Session: Commissioner Waters called for an Executive Session from 4:09 pm to 4:20 pm for 21 minutes, per RCW 42.30.110 (c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public.

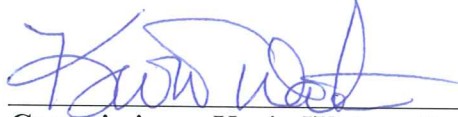
No decisions were made; the Commission directed John to continue lease negotiation.

Adjournment: The Chairperson adjourned the meeting at 4:21 pm.

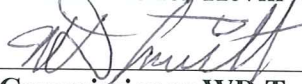
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Next Meeting: The next regularly scheduled meeting of the Board of Port Commissioners is April 24, 2012, 3:00 pm at the Port office conference room: 212 SW Cascade Avenue, Stevenson, Washington.

APPROVED BY:



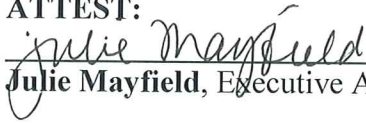
Commissioner Kevin Waters, President (District 3)



Commissioner WD Truitt, Vice-President (District 2)

Commissioner Tony Bolstad, Secretary (District 1)

ATTEST:



Julie Mayfield, Executive Assistant