

Port of Skamania County

Minutes of Board of Commissioners August 19, 2025

In Attendance: Commissioner Taylor, Commissioner Broughton, Commissioner Kingston, Director - Pat Albaugh, Finance Manager – Cindy Bradley, Facilities Manager – Doug Bill, and Attorney Seth Woolson (Zoom)

Absent: Auditor – Monica Masco and Minute Taker – Annette Sabourin

Call to Order: Commissioner Kingston called the meeting to order at 5pm

Public Comment: Vicki Durliner, Todd Rowland, and Bruce Gillett expressed their appreciation for the option to park overnight on the waterfront. They also express that the desire to see the option continue. A discussion ensued. The commissioners and staff expressed that the Ports primary responsibility is to the Port tenants. The volume of activity for the tenants as well as the recreational users have greatly increased creating more conflicts and the need to review the overnight parking option. No decision was made at tonight's meeting.

Cody Rosander – City of Stevenson gave an update on the Cascade Ave water and sewer line replacement project. Construction is expected to begin early September and is expected to be completed by the end of October. Planning is underway to reduce the impact to the Port tenants where possible.

Changes to the Agenda: No changes.

Consent Agenda: The following items were presented for Commissioner's approval. (Consent agenda items are intended to be passed by a single motion to approve all listed actions.)

1. Consideration of the Minutes
 - July 15, 2025, Minutes

2. Consideration of Pre-Issued General Fund Vouchers **\$19,603.01**
 - 22667-22674(Checking)
 - Electronic Fund Transfers (EFT) 07/18/2025-01 thru 07/18/2025-07

- Consideration of Pre-Issued General Fund Vouchers **\$19,198.20**
 - 22675-22676 (Checking)
 - Dated 08/05/2025

- Consideration of Pre-Issued General Fund Vouchers **\$46,045.44**
 - 22677-22690(Checking)
 - Dated: 08/07/2025

Consideration of General Fund Vouchers

\$145,506.89

22691-22707(Checking)

Electronic Fund Transfers (EFT) 08/20/2025-01 thru 08/20/2025-04

Dated: 07/15/2025

Commissioner Taylor made a motion; Commissioner Broughton seconded the motion to approve the consent agenda. All in favor, motion carried.

Commissioner & Staff Reports

Attorney's Report: Nothing to report.

Finance Manager's Report: Cindy Bradley presented the financial report and reported that the operating budget is on track. Tenants behind continue to make payments. The majority of the .09 funding has been received; additional cash may be needed to complete the engineering and permitting phase of the Cascades Business Park infrastructure expansion project.

Facilities Manager's Report: Doug Bill reported an update on ongoing maintenance activities, including exterior maintenance on the Tichenor building is going well. The Music Festival group damaged an irrigation line which has been fixed. We are experiencing issues with bees; effort is ongoing to exterminate them. Doug also reported that the lift has been replaced with a newer machine, the original machine was not repairable.

Commission Update: Ray updated the Commission on the progress of the County Springboard committee meetings. Todd and Jenny had no updates.

Executive Director Report: Pat Albaugh updated the Commissioners on the activities happening on the waterfront. The Port is engaging in renewed conversation with the County regarding management/ownership of the WRBP water system.

New Business & Administrative Approvals

1. Consideration to approve new lease agreement with Edward Fahrenkrug

Commissioner Taylor moved to approve the new lease agreement with Edward Fahrenkrug, a month-to-month lease at the rate of \$300.00 plus lease hold tax as presented. The Commission acknowledges that the security deposit is less than the statutory one-year minimum. Commissioner Broughton seconded the motion. All voted in favor, the motion passed.

2. Consideration to approve new lease agreement with Overkill Customs & Fab and Repairs

Commissioner Taylor moved to approve the lease agreement with Overkill Customs & Fab Repairs a month-to-month lease at the rate of \$1,568.57 plus lease hold tax as presented. The Commission acknowledges that the security deposit is less than the statutory one-year minimum. Commissioner Broughton seconded the motion. All voted in favor, the motion passed

3. Consideration to ratify an Interagency Agreement with the Washington Department of Enterprise Services

Commissioner Taylor moved to ratify an Interagency Agreement with the Washington Department of Enterprise Services to oversee the Energy/Utility Conservation Project. Commissioner Broughton seconded the motion. All voted in favor, the motion passed.

Adjourned: Meeting adjourned at 5:29 pm

APPROVED BY:

Commissioner Ray Broughton, Secretary (District 1)

Commissioner Jennifer Taylor, Vice President (District 2)

Commissioner Todd Kingston, President (District 3)

ATTEST:

Cindy Bradley, Minute Taker