

# Port of Skamania County

## Minutes of Board of Commissioners March 12, 2026

**In Attendance:** Commissioner Taylor, Commissioner Kingston, Director - Pat Albaugh, Finance Manager – Cindy Bradley, Bill, Auditor – Monica Masco, Attorney Seth Woolson (Zoom), Minute Taker – Annette

**Absentees:** Facilities Manager – Doug

**Guests:** Cody Rosander, City of Stevenson Public Works, Jenny Taylor, City of Stevenson Mayor, Steve Funk, LDB, Bruce Nissen, LDB and Tom Sikora, Art Bliss Cabins.

**Call to Order:** Commissioner Kingston opened the meeting at 1:00pm

**Public Comment:** Cody provided the Commission with an update on the ongoing Cascade Ave cleanup project conducted by Swafford. Project activities include grading, paving, fire hydrant replacement, and reseeding of the Port's commercial lot previously utilized as an equipment staging area.

**Changes to the Agenda:** No changes.

**Consent Agenda:** The following items were presented for Commissioner's approval. (Consent agenda items are intended to be passed by a single motion to approve all listed actions.)

1. Consideration of the Minutes
  - February 12, 2026, Minutes

2. Consideration of Pre – Issued General Fund Vouchers	<b>\$14,920.44</b>
22893-22894	
EFT 02/20/2026-01 thru 02/20/2026-05	
Dated 02/20/2026	

22895-22907	<b>\$12,635.41</b>
Dated 02/24/2026	

22908-22910	<b>\$17,927.32</b>
EFT 03/05/2026-01 thru 03/05/2026-05	
Dated 03/05/2026	

Consideration of General Fund Vouchers	<b>\$38,608.25</b>
22911-22925	
Dated 03/12/2026	

### Consent Agenda Approval

Commissioner Broughton made a motion to approve consent agenda items 1 and 2.  
Commissioner Taylor seconded. All in favor. Motion passed.

## **Commissioner & Staff Reports**

**Attorney's Report:** No update at this time.

**Finance Manager's Report:** The Finance Manager, Cindy Bradley, presented a positive cash flow at the start of February. She informed the Commissioners that monthly revenue from Port leases would be marginally lower, as Silverstar has made a single lump-sum lease payment. The majority of tenants remain current on their accounts, and Skunk Brothers continues to meet its obligations according to the established payment plan.

**Facilities Update:** Doug Bill was absent. The Commission received the latest report from the Executive Director. Stevenson Landing is seeing steady progress; ACL has hired an electrician to ensure the dock meets its mechanical needs for the next season. Although flooding problems persist at Clark and Lewies, management efforts are ongoing.

**Commission Update:** Commissioner Broughton shared recent developments with the Stakeholder group and discussed plans for the upcoming meeting. He also expressed his appreciation for Kevin Waters's return following the session. Commissioner Taylor has completed OPMA training, and Commissioner Kingston reported no updates at this time.

**Executive Director's Report:** Executive Director Pat presented an update to the Commission on the progress of the Cascades Business Park project. The EPA workplan has been recently revised to incorporate new deadlines. During initial outreach, one tribe was inadvertently omitted from the mailing list, requiring the enforcement of an additional 30-day waiting period. Based on the current schedule, the Port anticipates being able to release a Request for Proposals (RFP) as early as April 1st.

## **New Business & Administrative Approvals**

Approval consideration; Annual Financial Report filing with state.

The Finance Manager and Executive Director presented the Annual Financial Report, to be filed with the state. The report provides a summary of the Port's financial performance over the 2025. Commissioner Broughton moved to approve the Annual Financial Report as presented, and Commissioner Taylor seconded the motion. Motion carried.

Approval consideration: Authorize Executive Director Albaugh to sign Ecology's Electronic Signature Agreement Form authorizing the Executive Director to submit documents on behalf of the Port, for Storm Water Permit WAR315110.

Commissioner Broughton made the motion to approve the authorization of Executive Director Albaugh to sign Ecology's Electronic Signature Agreement Form authorizing the Executive Director to submit documents on behalf of the Port, for Storm Water Permit WAR315110. Commissioner Taylor seconded. All in favor. Motion carried.

Art Bliss parking allocation discussion.

The Commissioners deliberated on the matter of parking allocation. During the meeting, a member of the public recommended referring the issue to the City of Stevenson for a variance. Following further discussion, the Commission agreed to table the agenda item.

LDB waste holding tank exterior installation proposal discussion.

Executive Director, Pat Albaugh, Steve Funk and Bruce Nissen of LDB presented a proposal to the Commission concerning the installation of an exterior waste holding tank. The justification and advantages of the project were thoroughly outlined by Steve and Bruce. Commissioner Kingston requested that specific conditions be included in an amended lease, notably provisions for the exterior space allocated for the tank. These stipulations encompass the removal of surplus materials surrounding the building and a comprehensive clean-up of the site. Steve assured the Commission that maintaining a clean environment in the area remains a priority and that consistent progress is being achieved. Representatives from both LDB and the Port voiced concerns regarding parking availability for staff and visitors. Further discussion followed.

Commissioner Broughton moved to grant authorization to Executive Director Pat Albaugh to proceed with LDB regarding the installation of the external waste holding tank. The amended lease will incorporate provisions addressing maintenance and cleanliness. Commissioner Taylor seconded the motion. All in favor. Motion carried.

Adjourned: Meeting adjourned at 1:40pm

**APPROVED BY:**

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Commissioner Ray Broughton, Secretary (District 1)

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Commissioner Andrew Taylor, Vice President (District 2)

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Commissioner Todd Kingston, President (District 3)

ATTEST: \_\_\_\_\_  
Annette Sabourin, Minute Taker