

AGENDA

Port of Skamania County, Board of Commissioners December 13, 2022, 5 p.m. Regular Meeting

Join Zoom

<https://us02web.zoom.us/j/87478408820?pwd=NzQrdkhWQ3ZPa252TDN0RmlSQIBJZz09>

Meeting ID: 874 7840 8820

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Call to Order

Public Comment - Any written comments received before the meeting.

Changes to the Agenda

Consent Agenda

Items will be considered and approved in a single motion. Any Commissioner may, by request, remove an item from the agenda prior to approval.

1. Approval of the Minutes
 - November 15, 2022 Minutes
2. Approval of Pre-Issued General Fund Vouchers

21501-21516 New Account (Checking) **\$84,165.71**
Electronic Fund (EFTs) #11-18-2022-01 thru 11-18-2022-05

21501-21516 New Account (Checking) **\$40,748.86**
Electronic Fund (EFTs) #12-05-2022-01 thru 12-05-2022-05

--MOTION—to approve the consent agenda items 1 through 3 as presented.

Commissioner & Staff Reports

- Commission Update
- Manager's Report
- Facilities Update

- Finance Manager's Report—November Financials
- Attorney's Report

New Business & Administrative Approvals

- **Discussion / Action – Authorization to purchase a John Deere Gator not to exceed \$13,000.00.**

--MOTION-- to authorize the purchase of a John Deere Gator not to exceed \$13,000.00
- **Discussion / Action – High One LLC Deferred Payment Agreement**

--MOTION—to approve the Deferred Payment Agreement for High One LLC. The deferred amount of \$23,711.56 shall be paid in 4 equal payments of \$5,927.89, or more, in the following schedule: March 1, 2023, June 1, 2023, September 1, 2023, and December 1, 2023. The deferred balance shall be paid in full on or before December 1, 2023.
- **Discussion / Action – Discovery II/Teitzel – Simon Lamb Lease**

--MOTION—to approve the lease with Simon Lamb as a Sole Proprietor for a month-to-month lease of Suite C-5 in the Discovery II/Teitzel Building. The monthly lease rate shall be \$171.71 plus Washington State Leasehold tax in the amount of 12.84 % effective December 1, 2022. The Commission acknowledges the security deposit is less than the 1-year statutory requirements.
- **Discussion / Action – Identify 7 Port Parking spaces for Waterfront Development Project.**

-- MOTION-- to authorize Director Albaugh to work with DGI Commercial Construction Company to identify and designate 7 Port Parking spaces within 1000 feet from the development sight to meet the permit requirements.
- **Discussion / Action – Resolution 17-2022 Authorizing Pre-Issued Warrant Increase**

----MOTION--- to adopt Resolution 17-2022 increasing the Pre-Issued Warrant Limit to eight hundred and fifty thousand dollars (\$850,000.00).
- **Discussion / Action – 2023 Draft Stevenson Landing Facility Use & 2023 Summary**

--MOTION—to approve the 2023 Stevenson Landing Policy and Rate Summary as presented.

Old Business & Administrative Approvals

Executive Session Per RCW 42.30.110

Adjournment

Next Meeting: January 17, 2023, Regular Meeting 5:00 pm