

Port of Skamania County Board of Commissioners

Regular Meeting Minutes

Date: June 11th, 2026

Time: 1:00 p.m.

Location: 212 SW Cascade Ave, Stevenson WA 98648

Remote Attendance: Zoom participation available

Attendance

Commissioner's Present

- Commissioner Andrew Taylor
- Commissioner Ray Broughton

Staff Present

- Pat Albaugh, Executive Director
- Cindy Bradley, Finance Manager
- Dog Bill, Facilities Manager
- Seth Woolson, Attorney, attended by Zoom
- Monica Masco, Auditor
- Annette Sabourin, Minute Taker

Absent

- Commissioner Todd Kingston
- Doug Bill, Facilities Manager

Guests

- Cody Rosander, City of Stevenson Public Works
- Michael Miller, Zoom

Call to Order

- Commissioner Broughton called the meeting to order at 1:00 p.m.

Public Hearing

Public hearing was opened at 1:00 p.m. to discuss the proposed Land Use Ordinance 2026-1. No public comment. Public hearing was closed at 1:01 p.m.

Public Comment

Cody Rosander from the City of Stevenson updated the Commission on the Cascade Ave project. This included;

- Re-working of the concrete is completed.
- New hydrants are installed.
- Chip sealing of Cascade Ave is planned for July.

Changes to the Agenda

No changes to the agenda

Consent Agenda

The following items were presented for approval by a single motion:

1. Approval of the May 14,2026 minutes

2.Approval of Pre-Issued General Fund Vouchers

- Vouchers 22993-22993, dated May 20,2026 in the amount of \$16,133.39, including EFT 05/20/2026-01 through 05/20/2026-04.
- Vouchers 22994-22999 dated May 21,2026 in the amount of \$3,936.38.
- Vouchers 23000-23000, dated June 5,2026 in the amount of \$18,398.39, including EFT 06/05/2026-01 through 06/05/2026-05.

3. Approval of General Fund Vouchers

- Vouchers 23001-23021 dated June 11,2026 in the amount of \$46,342.36.

Consent Agenda Approval

Commissioner Broughton made the motion to approve the consent agenda. Commissioner Taylor seconded the motion.

Vote: passed

Commissioner and Staff Reports

Attorney's Report

No update provided

Commission Report

No report provided.

Executive Director's Report

Executive Director, Pat Albaugh updated the Commission on the following:

- The Port is continuing to work on obtaining certification for the Port-owned hot water tanks in accordance with the L&I guidelines
- Where appropriate, the Port will begin replacing hot water tanks with on-demand heaters.
- Commissioner Kingston is absent and unavailable therefore; the Executive Director will sign a check payable to himself in the amount of \$77.

Finance Manager's Report

- Financials remain stable.
- All tenants are current, except for one.

Facilities Manager Report

In Doug's absence, the Executive Director provided the following updates:

- The ACL Landing project is complete, and the cruise ships are grateful for the improved docking set-up.
- Efforts are ongoing to clean up Waterfront parking signage.

New Business and Administrative Approvals

Port Property Use Ordinance, Rev 2026-1

The Commission considered Port Property Use Ordinance, Rev 2026-1 for approval.

Commissioner Taylor made a motion to approve Port Property Use Ordinance, Rev 2026-1. Commissioner Broughton seconded the motion,

Vote: Motion passed.

Port of Skamania County Safety & Health and Accident Prevention Program Policy (APP)

Port of Skamania County Outdoor Heat Safety Plan

Port of Skamania County Wildfire Smoke Response Plan

Port of Skamania County Emergency Response Plan

The Commission considered the updated Port of Skamania County Safety and Health Prevention Program Policy (APP), Port of Skamania County Outdoor Heat Safety Plan, Port of Skamania County Wildfire Smoke Response Plan, Port of Skamania County Emergency Plan, reflecting updated requirements from L&I.

Commissioner Taylor made a motion to approve items 2 through 6 in a single motion. The motion included approval of the updated Port of Skamania County Safety and Health Prevention Program Policy (APP), Port of Skamania County Outdoor Heat Safety Plan, Port of Skamania County Wildfire Smoke Response Plan, and Port of Skamania County Emergency Plan, reflecting updated requirements from L&I.

Commissioner Broughton seconded the motion.

Vote: Motion passed.

Adjournment

Meeting was adjourned at 1:15 p.m.

Approved By:

Commissioner District #1, Ray Broughton, Vice-President

Commissioner District #2, Andrew Taylor

Commissioner District #3, Todd Kingston, President

Attest:

Minutes Taker, Annette Sabourin