

Port of Skamania County

Minutes of Board of Commissioners May 14, 2026

In Attendance: Commissioner Taylor, Commissioner Kingston, Commissioner Broughton, Director - Pat Albaugh, Finance Manager – Cindy Bradley, Facilities Manager – Doug Bill, Attorney Seth Woolson (Zoom), Minute Taker – Annette Sabourin

Absentees: Auditor – Monica Masco

Guests: Cody Rosander, City of Stevenson-Public Works

Call to Order: Commissioner Kingston opened the meeting at 1:00pm

Public Comment: Cody updated the Commission on the ongoing road work. The construction company will be onsite, and the work will require road closure. Because the work is weather-dependent, Public Works will communicate any changes as they occur.

Changes to the Agenda: No changes.

Consent Agenda: The following items were presented for Commissioner’s approval. (Consent agenda items are intended to be passed by a single motion to approve all listed actions.)

Consideration of the Minutes
April 9, 2026, Minutes

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| Consideration of Pre-Issued Vouchers 22960-22968 EFT 04/20/2026-01 thru 04/20/2026-05 Dated 04/20/2026 | \$22,183.50 |
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| 22969-22969 EFT 05/05/2026-01 thru 05/05/2026-05 Dated 05/05/2026 | \$18,848.46 |
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| Consideration of General Fund Vouchers 22970-22992 Dated 5/14/2026 | \$40,346.08 |
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Consent Agenda Approval:

Commissioner Boughton made a motion to approve consent agenda items 1 and 2. Commissioner Taylor seconded. Motion passed.

Commissioner & Staff Reports

Attorney’s Report: No update at this time.

Finance Manager's Report

Finance Manager Cindy Bradley reported that the Port's financial position remains strong. Key updates included:

- Revenues remain strong.
- Tenants remain current on their accounts.
- Quarterly taxes were paid.

Facilities Update

Doug reported that facilities staff are preparing Port properties for the busy season. Current work and maintenance activities include:

- Replacing and building picnic tables for the Waterfront. The lumber was donated by a local family, and the finished tables are high quality.
- Completing annual service on all large equipment.
- Working toward compliance with findings from last year's Fire and Life Safety Inspection.
- The Port's seasonal facilities worker beautified the Stevenson Rock at the front entrance of the lot where the Farmers Market is held, adjacent to the Landing.

Commission Update: No update at this time

Executive Director's Report

Executive Director Pat Albaugh provided the Commission with an update on current activities. Key items included:

- An update on EPA-related matters.
- Attendance at the WPPA conference at Skamania Lodge.
- The Port will host an open house for WPPA members on Monday, May 18.

New Business & Administrative Approvals

- Consideration- Adopt Public Records Policy and Procedure Resolution 10-2026

Commissioner Broughton made a motion to adopt the Public Records Policy and Procedure as outlined in Resolution 10-2026. Commissioner Taylor seconded the motion. Motion passed.

- Consideration- Approve Resolution 11-2026 Authorizing the Posting of Restricted Access signage

Commissioner Broughton made a motion to approve Resolution 11-2026, authorizing the posting of Restricted Access signage. Commissioner Taylor seconded the motion. Motion passed.

- Consideration- Adopt Resolution 12-2026 Authorizing Executive Director to apply for a CERB Planning grant in the amount of \$75,000 for building design work for Cascades Business Park with a 20% match of \$18,750.00.

Commissioner Broughton made a motion to adopt Resolution 12-2026, authorizing the Executive Director to apply for a CERB Planning Grant in the amount of \$75,000 for building design work at Cascades Business Park with a 20% match off \$18,750.00. Commissioner Taylor seconded the motion. Motion passed.

- Consideration- Adopt Resolution 13-2026 Surplus a 2001 Haulmark Utility Trailer

Commissioner Broughton made a motion to approve Resolution 13-2026 authorizing the Surplus of Port Property consisting of a 2001 Haulmark Utility Trailer, VIN 16HCB101X1H085767 and hereby authorize Executive Director Pat Albaugh to sell or otherwise convey the surplus property in a reasonable manner. Commissioner Taylor seconded the motion. Motion passed.

- Discussion / Action – Discuss the purchase of a Utility Terrain Vehicle

Commissioner Broughton made a motion to authorize Executive Director, Pat Albaugh, to purchase a Utility Terrain Vehicle not to exceed \$20,000 dollars before taxes. Commissioner Taylor seconded the motion. Motion passed.

Adjournment 1:16 pm

APPROVED BY:

Commissioner Ray Broughton, Secretary (District 1)

Commissioner Andrew Taylor, Vice President (District 2)

Commissioner Todd Kingston, President (District 3)

ATTEST: _____
Annette Sabourin, Minute Taker