

Port of Skamania County
Minutes of the Board of Commissioners
September 11, 2012
Regular Meeting 3:00 pm

Call to Order: Commissioner Waters called the meeting to order at 3:00 pm.

Attendance: Commissioners Kevin Waters and WD Truitt; Attorney Ken Woodrich, Executive Director John McSherry, Executive Assistant Julie Mayfield, Facilities Specialist Karl Wilkie, Finance Manager Randy Payne.

Public Comment: None.

Meetings and Seminars:

Julie attended a Gorge MaiTai Event recap meeting with Aaron Sales and Jeff Logosz; also, a Broadband Planning Kick-off meeting at Rock Cove, and a Stevenson Wayfinding Signage meeting.

Minutes Approval:

---MOTION--- Commissioner Truitt moved to approve the August 28, 2012 Regular Meeting Minutes. Commissioner Waters stepped down and seconded; the motion carried.

Vouchers Approval:

--MOTION-- Commissioner Truitt moved to approve the General Fund Vouchers numbered 14426 through 14456 in the amount of \$155,321.55 dated September 11, 2012. Commissioner Waters stepped down and seconded; the motion carried.

Administrative Approvals:

---MOTION--- Commissioner Truitt moved to Ratify the Mark Yinger Associates contract of \$15,300 for the Wind River Business Park Well/Wastewater Project. Commissioner Waters stepped down and seconded; the motion carried.

Staff Reports:

- **Facilities Report:** Karl reported removing noxious weeds at Slaughterhouse Point, assisting tour boat Queen of the West; removed awning from 126 SW Cascade Ave (little brown house), restrooms have been in good shape although vandalized a few times this season; didn't irrigate parks this year; stormwater reports are submitted for the Port's part of the monitoring at Cascades Business Park (CBP); the Stevenson Waterfront had a lot of use this season.

- **Attorney's Report:** None.

Director's Report/Unfinished Business:

1. *Tenants Update:* The electrical estimate for separating electric at the Discovery Building in North Bonneville is \$5,000. This is for constructing a co-tenant arrangement between Gorge Delights and Art of Action. John met with WRBP tenant at 92 Chapman Avenue—John outlined the tenant's power requirements and a plan for accomodating; the Commission concurred.
2. *Cascades Business Park:* John presented the recent schedule from Crestline; paving will begin next week.
3. *Wind River Business Park (WRBP):* The Skamania PUD is filling their Manager position in October—Robert Gentry has been the interim Manager.
4. *Budget Planning:* Randy presented the budget planning schedule; staff met last week to forecast the remainder of the 2012 budget. John reviewed a list of 2013 proposed projects with the Commission; there was extensive discussion about the projects. Next Commission meeting will start at 2:30, a half hour early, for a budgeting workshop.
5. *Wavebreak:* no update.

New Business: John presented specifics on the Port's Almar Boat to be surplusd; it will be advertized locally and sold to the highest bidder, with a minimum bid of \$3,500.

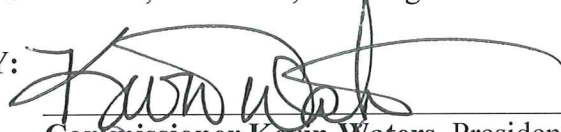
Executive Session: Commissioner Waters called for an Executive Session from 5:15 pm to 5:23 pm for 8 minutes per RCW 42.30.110 (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

No decisions were made.

Adjournment: The Chairperson adjourned the meeting at 5:31pm.

Next Meeting: The next regularly scheduled meeting of the Board of Port Commissioners is September 25, 2012, **2:30 early start for budget planning workshop**, at the Port office conference room: 212 SW Cascade Avenue, Stevenson, Washington.

APPROVED BY:



Commissioner Kevin Waters, President (District 3)



Commissioner WD Truitt, Vice-President (District 2)

Commissioner Tony Bolstad, Secretary (District 1)

ATTEST:



Julie Mayfield, Executive Assistant