

Port of Skamania County
Minutes of the Board of Commissioners
Regular Meeting
May 28, 2013, 3:00 pm

Call to Order: Commissioner Truitt called the meeting to order at 3:00 pm.

Attendance: Commissioners WD Truitt, Kevin Waters, and via telephone Tony Bolstad, Executive Director John McSherry, Finance Manager Randy Payne (till 4:00 pm), Attorney Ken Woodrich, Auditor Monica Masco (till 4:00 pm), Executive Assistant Julie Mayfield, Facilities Manager Doug Bill.

Public Comment: Sandy Carlson, representing the Bob's Beach windsurfing community, presented an update on the use of **Bob's Beach** with a slide show. She thanked the Port for continued support for the wind surfer activities there and great maintenance of the site. She presented a profile of the beach users as known to the community. She noted about 25 wind surfers arrive in Stevenson around July 4th and leave at Labor Day, using Bob's Beach exclusively; many have purchased homes here and many are considering it; many are professionals; some come from Canada. Sandy also noted the friendliness of the users of Bob's Beach and that it's inviting to all age groups, even though the majority of the users are more mature. Sandy explained some of the history such as previous Port Director Elmer Stacy naming it after her husband, Bob Carlson, in 1990; also the changing cabana was built by Stevenson High School. She has 69 people currently on her email list; they have a barbeque planned for July 6, 2013. Sandy requested: that the Port replace the wind-block fence that blew over this winter, trimming of bushes on the stairs leading to the water, and sprinklers on waterfront path to be turned on. The wind surfing group is volunteering to assist the Port with any improvements and they will keep the apple tree cleaned up to reduce insects and apples rotting on the ground.

John mentioned, for Sandy to pass on to the wind surfing community, that the Port is interested in leasing the space below the conference room in the Port office as equipment storage for water sport users.

Meetings and Seminars:

Commissioner Truitt, John, Karl, and Julie attended the WPPA Spring Conference at Skamania Lodge.

Minutes Approval:

*---MOTION--- Commissioner Waters moved to approve the **May 14, 2013 Regular Meeting Minutes**. Commissioner Bolstad seconded; the motion carried.*

Vouchers Approval:

*---MOTION--- Commissioner Waters moved to approve the **Pre-issued General Fund Vouchers numbered 14936 through 14945 in the amount of \$9,713.08 dated May 22, 2013**. Commissioner Bolstad seconded; the motion carried.*

*---MOTION--- Commissioner Waters moved to approve the **General Fund Vouchers numbered 14946 through 14963 in the amount of \$34,743.24 dated May 28, 2013.** Commissioner Bolstad seconded; the motion carried.*

Administrative Approvals:

John signed the initial offer of financial aid for a biomass feasibility study from the Community Economic Revitalization Board (CERB) in Olympia. John reported that the Port received approval by Skamania County for the \$8,000 match required by CERB for this grant from the .09 Tax Fund.

*---MOTION--- Commissioner Waters moved to **Ratify the CERB Initial Offer of Financial Aid for a Biomass Feasibility Study at the Wind River Business Park, Stabler, Washington.** Commissioner Bolstad seconded; the motion carried.*

John reported receiving approval from DAHP (Department of Archaeological and Historical Preservation) to proceed with the test water well in Trout Creek Field.

*---MOTION--- Commissioner Waters moved to **ratify the contract with M-K Drilling for the Test Water Well in Trout Creek Field at the Wind River Business Park, Stabler, Washington.** Commissioner Bolstad seconded; the motion carried.*

Staff Reports:

Auditor's Report: presented by Monica Masco

April 30, 2013 Cash Balance is \$1,525,811.67.

Total revenue for April was \$200,810.43 and expenditures were \$79,698.04: Netting excess revenue over expenditures in the amount of \$121,112.39; year to date excess revenue over expenditures is \$134,656.64.

Unfinished Business/Director's Report: Presented by John McSherry

- 1 *Tenants update:* Silver Star is expanding its metal fabrication operation in the Evergreen Building; Gorge Delights, in the Discovery Building, signed a contract to manufacture and distribute product for a company and is working toward exporting its product. Both Gorge Delights and Silver Star anticipate hiring additional workers in the near future. The Port continues to work with businesses interested in leasing space.
- 2 *Wavebreak:* John is waiting on updated information from Ferguson.
- 3 *Old Saloon:* The Port and the EDC continued showing the building to potential tenants.

- 4 *Wind River Business Park (WRBP)*: M-K Drilling will begin mobilization to the site around June 3, 2013.

Paul Spencer joined the meeting to thank the Port for supporting the Biomass Facility Feasibility Study and reported on approval of the CERB grant funding. He updated the Commission on progress of Wind River Biomass LLC and he thanked the Commission for supporting the Biomass Feasibility Study. Paul reported on meetings with Region VI Gifford Pinchot supervisor and forester about the supply side of the project and with the Department of Natural Resources discussing their plans to implement a policy of supporting biomass projects; the BPA (Bonneville Power Administration) Interconnect Feasibility Study is moving forward; he is working with Washington State University.

- 5 *East Point Parking Area Camping*: John and Julie are working on getting samples of other ports or places that allow vehicle camping. Commissioner Bolstad offered to review the draft policies. Ken explained we can be subject to city ordinances or we can adopt our own policies (local ordinances) and then request that the city enforce them in lieu of the city's.

New Business: None.

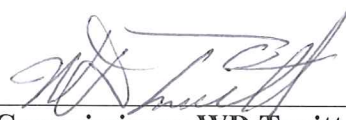
Executive Session: Commissioner Truitt called for an Executive Session from 4:10 pm to 4:20 pm for 10 minutes and again from 4:21 pm to 4:31 pm for 10 minutes per RCW 42.30.110 (b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.

No decisions were made. The Commission directed John to continue negotiations.

Adjournment: The Chairperson adjourned the meeting at 4:40 pm.

Next Meeting: The next regularly scheduled meeting of the Board of Port Commissioners is June 11, 2013, 3:00 pm, at the Port office conference room: 212 SW Cascade Avenue, Stevenson, Washington.

APPROVED BY:



Commissioner WD Truitt, President (District 2)

Commissioner Tony Bolstad, Vice-President (District 1)

Commissioner Kevin Waters, Secretary (District 3)

ATTEST:



Julie Mayfield, Executive Assistant