

Port of Skamania County
Minutes of the Board Commissioners
March 15, 2022
Regular Meeting
Zoom Meeting

In attendance: Commissioner Todd Kingston, Commissioner Ray Broughton, Commissioner Jennifer Taylor (Zoom) , Executive Director Pat Albaugh, Port Attorney Ken Woodrich (Zoom), Facilities Manager Doug Bill, Finance Manager Cindy Bradley, Wanda Scharfe Minute Taker Port Auditor, Monica Masco (Zoom)

Absent:

Guests: Shelly Hartfield, Kristin Meira

Call to Order: Commissioner Kingston called the meeting to order at 5:00 p.m.

Public Comment: Guests Shelly Hartfield and Kristin Merra introduced themselves and outlined their roles for the prospective River Cruise Companies.

Consent Agenda: The following items were presented for Commissioners' approval.
(Consent agenda items are intended to be passed by a single motion to approval all listed actions.
If discussion of an individual item is requested by a commissioner, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.

1. Approval of the Minutes
 - Regular Meeting Minutes of February 15, 2022
2. Approval of Pre-Issued General Fund Vouchers
 - \$1,000 (1/20/2022)
Voucher #21160-21160
 - \$52,071.44 (02-04-2022)
Vouchers #21161-21180
Four (4) Electronic Fund (EFT)
3. Approval of Pre-Issued General Fund Vouchers
 - \$4,708.54 (2/15/2022)
Voucher # 21181-21187

-MOTION—Commissioner Broughton made a motion; Commissioner Taylor seconded the motion to approve the consent agenda items 1 through 3 as presented. All voted in favor and the motion carried unanimously.

Commissioner Updates: Commissioner Broughton provided updates for the Economic Development Council.

Director's Report: Director Albaugh informed the Commissioners he set up a meeting with Alison Hart to discuss and plan a strategic planning meeting for the Port Commission. It was determined the purpose of the meeting would be to recap goals and align Port direction. Director Albaugh reported that the first docking would be this week official starting the tour boat season. He gave a status update of the recent meeting with the potential waterfront development group. They are discussing a letter or intent for land use and Director Albaugh informed the Commission that this could include revenue sharing. It was clarified that the land is currently zoned as commercial. Director Albaugh noted that the group had not yet met with the City. The EDA grant application is still being processed.

Facilities Report: Doug Bill informed the Commission that one of the heaters has been replaced in Slingshot's in the Teitzel Building. A puncture in the Riverpoint roof was repaired. The lights in the hallway at the Port Office were replaced. He also noted that the outdoor spaces at the Stevenson Properties have been aerated and fertilized. The Red Truck recently had a new starter installed and the tractor had a hub seal replaced. The garbage truck is in for repairs to have several parts fabricated and will be ready for tour boat season. The snowplow truck was vandalized and will need the rear quarter glass replaced; nothing appears to be missing from the truck.

Attorney's Report: Attorney Woodrich noted he has been working with Pat and the attorney for the Wilder & Pine Lodge on the boundary line adjustment (BLA). The BLA deed will be ratified at next month's meeting. He reported on communications with Beacon Rock Golf Course in which they presented the request for the Port to surplus the current trailer which would allow them an opportunity to purchase the trailer. It is an item of personal property. Attorney Woodrich also suggested that there be several amendments to the lease to that would outline the responsibility of the Port should this proceed.

Finance Report: Finance Manager Cindy Bradley reviewed the expenses and revenues for the month. Delinquent accounts were reviewed. LDB is currently 2 months in arrears and Skunk Brothers is keeping up with the payment plan and are on schedule to bring themselves current.

New Business:

2021 Annual Financial Report

--MOTION—Commissioner Broughton made a motion; Commissioner Taylor seconded the motion to approve the 2021 Annual Financial Report as presented noting that the Commission has reviewed it. All voted in favor and the motion carried unanimously.

Interlocal Agreement Between the City of Stevenson and the Ports of Skamania and Cascade Locks

--MOTION—The general consent was to maintain the Port’s plan of hiring a part-time seasonal employee

Resolution 10-202 Wilder & Pine Riverside Cabin Boundary Line Adjustment

--MOTION—Commissioner Broughton made a motion; Commissioner Taylor seconded the motion to approve the Boundary Line Adjustment Agreement between the Port of Skamania and the Wilder & Pine Riverside Cabins as presented and to authorize Pat Albaugh to sign a Boundary Line Adjustment Deed adjusting the boundaries between Bob’s Beach, the Riverside Cabin property and Teo Park subject to Commission ratification prior to recording. All voted in favor and the motion carried unanimously.

Other Business:

Executive Session:

Commissioner Kingston adjourned the meeting at 5:44 p.m.

APPROVED BY:

Absent

Commissioner Ray Broughton, Vice President (District 1)

ATTEST: 
Wanda Scharfe, Minutes Taker

Commissioner Jennifer Taylor, Secretary (District 2)



Commissioner Todd Kingston, President (District 3)