

Port of Skamania County
Minutes of the Board of Commissioners
June 20, 2023

In attendance: Commissioner Kingston, Commissioner Broughton, Commissioner Taylor, Director Pat Albaugh, Finance Manager Cindy Bradley, Auditor Monica Masco (Zoom), Attorney Seth Woolson (Zoom), Facilities Manager Doug Bill

Absent: Wanda Scharfe

Guests: None

Call to Order: Commissioner Taylor called the meeting to order at 5:01 p.m.

Public Comment: No public comment received prior.

Consent Agenda: The following items were presented for Commissioner's approval. (Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of individual items is requested by a commissioner, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.)

1. Approval of the Minutes

05-16-2023, Minutes

2. Approval of Vouchers

Pre-Issued General Fund Vouchers 06/05/2023 \$119,223.47
21705-21732 (Checking)
Electronic Fund Transfers (EFT) 06/05/2023 -01 thru 06/05/2023 - 05

General Fund Vouchers 06/20/2023 \$36,596.54
21733-21742 (Checking)
Electronic Fund Transfers (EFT) 06/20/2023-01 thru 06/20/2023-04

--MOTION—Commissioner Kingston made a motion; Commissioner Broughton seconded the motion to approve consent agenda items 1 through 2 as presented. All voted in favor and the motion carried unanimously.

Commissioner's Reports: The commissioners did not have updates for this meeting.

Facilities Update: Doug Bill noted that the repaired docks were in, several water leaks have been repaired, the public stage has been installed, several AC units have been repaired, the Cascades Business Park rock crushing project is complete, and the new Temporary employee has started. They have installed approximately 11 window of the 19 windows to date.

Executive Director Report: Pat indicated that over the next year we will be reviewing all of the Ports policies. Pat continues to meet with potential tenants for the Cascades Business Park.

Finance Report: Cindy Bradley presented the financial report. Notable expenses and receipts were reviewed. LGIP Investment Account and Earnings were reviewed. She noted that Skamania Acupuncture has brought their account current since the printing of the financials.

Attorney's Report: Attorney Seth Woolson noted he has sent a memo of Statutory updates to Pat.

Business:


Discussion / Action – Army Corps of Engineers Administrative Fee Agreement

Pat recapped the process for obtaining a lease on the building located at 458 Evergreen Drive, North Bonneville. The initial lease cost is still being determined. A discussion ensued. Commissioner Kingston moved to authorized Director Albaugh to enter into the Administrative Fee Agreement with the Army Corps of Engineers for the acquisition of property 458 Evergreen Drive, North Bonneville WA. Commissioner Broughton seconded the motion. All voted in favor and the motion carried unanimously.

The Commission adjourned to an Executive Session to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. The session was scheduled for 5 minutes and occurred between 5:24 pm and 5:29 pm. No decisions were made.

Adjourned: Meeting adjourned at 5:30 p.m.

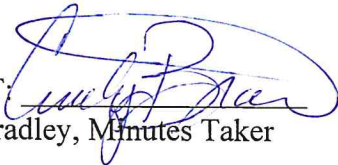
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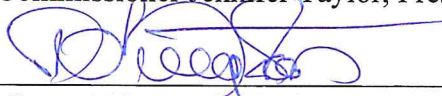
Commissioner Ray Broughton, Secretary (District 1)

ATTEST:

Cindy Bradley, Minutes Taker



Commissioner Jennifer Taylor, President (District 2)



Commissioner Todd Kingston, Vice President (District 3)