

**Port of Skamania County
Minutes of the Board Commissioners
September 20, 2022**

In attendance: Commissioner Kingston, Commissioner Broughton, Commissioner Taylor (Zoom), Director Pat Albaugh, Finance Manager Cindy Bradley, Attorney Ken Woodrich (Zoom), Auditor Monica Masco (Zoom), Minute Taker Wanda Scharfe

Absent: Facilities Manager Doug Bill

Guests: None

Call to Order: Commissioner Kingston called the meeting to order at 5:00 p.m.

Public Comment: None received

Consent Agenda: The following items were presented for Commissioner's approval. (Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of individual items is requested by a commissioner, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.)

Approval of the Minutes

1. Regular Meeting – August 16, 2022

Voucher Approvals

2. Pre-Issued General Fund Vouchers \$36,960.23

Vouchers 21403-21423 (09-02-2022)

EFT Transactions #09/02/2022-01 THRU #09/02/2022-05

3. General Fund Vouchers \$45,098.10

Vouchers 21424-21437 (09/20/2022)

EFT Transactions #09/20/2022-01 THRU #09/20/2022-05

--MOTION--Commissioner Broughton made a motion; Commissioner Taylor seconded to approve the Consent Agenda Items 1 through 3. All voted in favor and the motion carried unanimously.

Commission & Staff Reports

Commissioner Report: No notables to report.

Executive Director Report: Pat Albaugh updated the Commissioners on a current Public Records request. He has met with Maul Foster and PBS Engineering regarding the waterfront development permits. The Amy Dexter Memorial has been revitalized in Teo Park by community members. Maria Cantwell's office met with the Army Corps of Engineers regarding a process allowing the Port to take over the building in North Bonneville before the property conveyance. The Fern Prairie Modelers are interested in flying their model planes from the upper area of the Cascade Business Park in North Bonneville. On September 30th Camping world will be using the commercial lot next to Clark & Lewies's for a photo shoot.

Facilities Update: Pat Albaugh informed the Commission on the facility department projects and activities. He noted the facilities department had dismantled two tree platforms built on Port Property. Seasonal activities are on the schedule such as pulling the docks out at the boat launch.

Finance Report: Cindy Bradley presented the financial reports. Notables were reviewed. The Toyota lease for the RAV4 was paid in full last month. The 2nd half of American Queen Steamboat Company's yearly dockings has not been received to date.

Attorney's Report: No notables to report.

New Business:

Strategic Plan

Director Albaugh presented the outline for the scheduled Strategic Planning session on October 14th in the Port office from 10 a.m. to 2 p.m.

Data Center Site Proposal

Director Albaugh presented information on the redesign of the Wind River Water System. The County's tenant Play Frontier will need access to this water source to proceed with the move and renovation of the Ebay building.

Discovery Building

Director Albaugh noted that the entry way into the Discovery Building has been leaking. The Ice Storm in 2017 structurally damaged the gutter system and roof. Facilities Manager Doug Bill has received an initial bid that will qualify under a Limited Small Works Contract which has a limit of \$40,000.00. Director Albaugh requested permission to proceed with the contractor in order to secure services with the contract to be ratified.

--MOTION—Commissioner Broughton made a motion; Commissioner Taylor seconded to authorize Director Albaugh to negotiate a contract with Northwest Remodel & Design for structural repairs to the Discovery Building fitting within the small works parameters..

Executive Session: Commissioner Kingston called for an Executive Session per RCW 42.30.110 (b) to include himself, Commissioners Brought and Taylor as well as Port Director Albaugh and Attorney Ken Woodrich. Port staff was not excluded. The session began at 5:45 p.m. for a five-minute period. A five (5) minute extension was called at 5:50 p.m. No decisions were made during the session. The session ended at 5:55 p.m.

Adjourned: Meeting was adjourned at 5:55 p.m.

APPROVED BY:

Commissioner Ray Broughton, Vice President (District 1)

ATTEST: _____
Wanda Scharfe, Minutes Taker

Commissioner Jennifer Taylor, Secretary (District 2)

Commissioner Todd Kingston, President (District 3)

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