

**Port of Skamania County  
Minutes of the Board of Commissioners  
March 12, 2013—Regular Meeting 3:00 pm**

**Call to Order:** Commissioner Truitt called the meeting to order at 3:00 pm.

**Attendance:** Commissioners WD Truitt, Tony Bolstad via telephone, and Kevin Waters; Attorney Ken Woodrich, Executive Director John McSherry, Auditor Monica Masco, Finance Manager Randy Payne, Facilities Specialist Karl Wilkie, Facilities Manager Doug Bill.

**Public Comment:** Dave Prosser expressed his concern regarding Port commissioners compensation and health insurance, stating funds should be used for development and job creation. Commissioner Bolstad stated the insurance payments are covered by tenant revenue and that the Commission pays for a percentage of their insurance cost equal to the percentage of revenue the Port receives in property taxes (22%). Ken Woodrich said it is all allowed by law.

John mentioned to the commissioners they may want to adopt public comment guidelines similar to the Gorge Commission's.

**Meetings and Seminars:**

Randy and Julie attended a grant workshop—funding for boating facilities exists for recreation but not commercial. There is also funding for promoting boating events through the Northwest Marine Trade Association [www.nmta.net](http://www.nmta.net) (kiting, windsurfing, kayaking, etc. are considered boating activities).

**Minutes Approval:**

*---MOTION--- Commissioner Waters moved to approve the **February 26, 2013 Regular Meeting Minutes**. Commissioner Bolstad seconded; the motion carried.*

**Vouchers Approval:**

*---MOTION--- Commissioner Waters moved to approve the **General Fund Vouchers numbered 14781 through 14808 in the amount of \$31,219.64 dated March 12, 2013**. Commissioner Bolstad seconded; the motion carried.*

**Administrative Approvals:** None.

**Staff Reports:**

**Auditor's Report:** Presented by Monica Masco

January 31, 2013 Cash Balance was \$1,345,424.53.

Total revenue for January was \$114,989.61 and expenditures were \$160,720.11; netting expenses over income in the amount of \$45,730.50. Correction: the .09 funds received from Skamania County were for the Wind River Business Park (WRBP), not Cascades Business Park.

**Facilities Report:** Doug is trying to get the waterfront restrooms open this week for the public. He is working on the hazardous trees and constructing high sides for the dump truck to handle trash from the cruise ships. He noted the snow has melted at WRBP.

**Attorney's Report:** Ken reported the PUD is more and more interested in the Wind River water source. The PUD is operating under a special use permit with the Forest Service for their Bear Creek surface water source. John will give the new PUD manager the scope of work for the feasibility study for comment/input.

**Director's Report/Unfinished Business:**

1. *Tenants Update:* Several parties are interested in the SAR building at WRBP. John will work with tenant Last US Bag for the first option; possibly they could lease and then sublease part of the building.
2. *Bridge of the Gods:* John will attend a meeting at the Port of Cascade Locks tonight at 6pm regarding the potential weight restrictions placed on the Bridge of the Gods truck traffic. He has organized the city, chamber, SBA, MCEDD, EDC, Gorge Commission, and local business to also attend to encourage the Port of Cascade Locks to approve flagging to keep trucks moving.
3. *Wind River Business Park:* The County is requesting a special joint meeting of the County and the Port boards to discuss the extension of the Purchase and Sale Agreement for WRBP.

**New Business:** None.

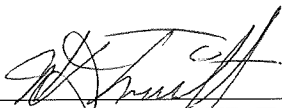
**Executive Session:** Commissioner Truitt called for an Executive Session from 4:22 pm to 4:27 for 5 minutes per RCW 42.30.110 (b) To consider the selection of a site or the acquisition of real estate by lease or purchases when public knowledge regarding such consideration would cause a likelihood of increased price.

No decisions were made.

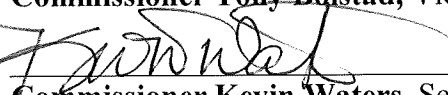
**Adjournment:** The Chairperson adjourned the meeting at 4:47 pm.

**Next Meeting:** The next regularly scheduled meeting of the Board of Port Commissioners is March 26, 3:00 pm at the Port office conference room: 212 SW Cascade Avenue, Stevenson, Washington.

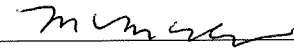
**APPROVED BY:**

  
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**Commissioner WD Truitt, President (District 2)**

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**Commissioner Tony Bolstad, Vice-President (District 1)**

  
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**Commissioner Kevin Waters, Secretary (District 3)**

**ATTEST:**

  
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**Monica Masco, Auditor**