

**Port of Skamania County  
Minutes of the Board of Commissioners  
Regular Meeting  
September 27, 2011, 2:30 pm (early start)**

**Call to Order:** Commissioner Truitt, acting president (because of weak phone connection with Commissioner Bolstad), called the meeting to order at 2:30 pm.

**Attendance:** Commissioners WD Truitt, Kevin Waters, and, via telephone, Tony Bolstad (left 4:50 pm); Attorney Ken Woodrich, Executive Director John McSherry, Executive Assistant Julie Mayfield, Finance Manager Randy Payne, Facilities Specialist Karl Wilkie, Facilities Specialist Doug Bill, Auditor Monica Masco (left 4:26 pm).

**2012 Capital Projects Budget Planning:** John presented a draft list of about 13 projects that were discussed.

**Public Comment:** None; opened 2:30 pm, closed 3:04 pm.

**Meetings and Seminars:**

Commissioners Truitt and Waters attended the joint Port/PUD/County Wind River Valley water rights meeting at the Hegewald Center on September 20, 2011.

Commissioner Truitt attended the EDC (Economic Development Council) meeting; he reported the County is decreasing funding to the EDC.

Commissioners Truitt and Waters and Julie attended Beacon Rock Golf Course's 40<sup>th</sup> Anniversary celebration.

John, Julie, and Randy attended WPPA's (WA Public Ports Association) Trade & Economic Development Seminar in Wenatchee.

John, Karl, Julie, and Doug attended the L&I's Public Contract Awarding Agencies Procurement and Prevailing Wage workshop September 26, 2011 at L&I's office in Vancouver.

**Minutes Approval:**

*---MOTION--- Commissioner Waters moved to approve the **September 13, 2011 Meeting Minutes**, as corrected from packet draft. Commissioner Truitt stepped down and seconded; the motion carried.*

### **Vouchers Approval:**

*---MOTION--- Commissioner Truitt stepped down and moved to approve the **Pre-issued General Fund Voucher numbered 13724 through 13724 in the amount of \$550.00 dated September 14, 2011.** Commissioner Waters seconded; the motion carried.*

*---MOTION--- Commissioner Truitt stepped down and moved to approve the **General Fund Vouchers numbered 13725 through 13746 in the amount of \$24,895.68 dated September 27, 2011.** Commissioner Bolstad seconded; the motion carried.*

**Administrative Approvals:** The Public Hearing for **Re-districting the Commissioner Districts** as a result of the 2010 Census will be held at our October 25, 2011 meeting; it will be advertised in *The Pioneer*.

### **Staff Reports:**

- **Auditor's Report:** Presented by Monica Masco  
August 31, 2011 Cash Balance is \$1,015,525.62.

Total revenue for August was \$104,923.80 and expenditures were \$102,532.38; netting excess income over expenditures in the amount of \$2,391.42. Year to date excess expenditures over revenue is \$7,329.57.

**Unfinished Business/Manager's Report:** Presented by John McSherry

1. *Tenants Update:*

John discussed 130 Bar & Grill's deck and Slingshot's expansion, and getting bids for paving of Beacon Rock Golf Course's parking area.

2. *Wind River Business Park:*

The heating system in the Seed Extractory building was discussed. It was decided that electric space heaters need to be installed to replace the existing system.

3. *Wavebreak:* John provided the estimate that Ferguson presented as their cost to replace the wavebreak. The Commission agreed on terms to be conveyed to Ferguson, including a request for a warranty.

4. *126 SW Cascade (Little Brown House) Demolition:* John reported discussing with tenant 130 Bar & Grill the possibility of the City of Stevenson using this house for smoke training and then demolition by burning for training in late fall.

### **Policy Clarification—Parks Use Permit**

Previously it was decided that exclusive use should be granted to certain areas for events; pending research by Julie and Ken for requirements of our insurance provider.

## Strategic Planning

John discussed issues brought up at the recent WPPA Trade and Economic Development Conference regarding the importance of Ports having an inventory of shovel-ready properties and facilities available to lease. The Commission and staff discussed strategies for achieving this.

**Direction**—Port Goals: The Comp Plan Review was postponed to the next meeting.

**Community Connection**—City of Stevenson Comp Plan Steering Committee Update—postponed to next meeting.

**New Business:** none.

**Executive Session:** Acting Chairman Truitt called for an Executive Session from 4:30 pm to 4:45 pm for 15 minutes, per RCW 42.30.110 (c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public.

No decisions were made.

There was discussion on moving forward with the Wind River Valley water rights issues in light of the recent successful joint meeting of the PUD/Port/County.

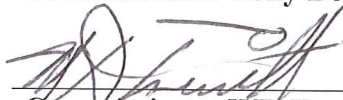
**Adjournment:** The Chairperson adjourned the meeting at 5:08 pm.

**Next Meeting:** The next regularly scheduled meeting of the Board of Port Commissioners is October 11, 2011, 3:00 pm, at the Port office conference room: 212 SW Cascade Avenue, Stevenson, Washington.

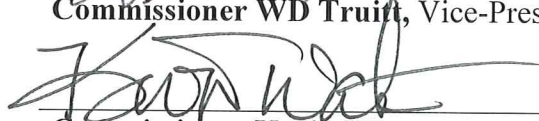
**APPROVED BY:**



\_\_\_\_\_  
**Commissioner Tony Bolstad, President (District 1)**

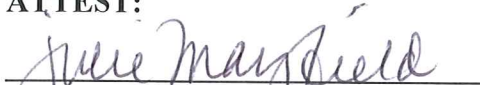


\_\_\_\_\_  
**Commissioner WD Truitt, Vice-President (District 2)**



\_\_\_\_\_  
**Commissioner Kevin Waters, Secretary (District 3)**

**ATTEST:**

  
\_\_\_\_\_  
**Julie Mayfield, Executive Assistant**

